

St. Louis Parking Commission Meeting
June 8, 2017
10:00 a.m.
Treasurer's Office Conference Room
133 South Eleventh Street – Room 300
St. Louis, Missouri 63102

Roll Call:

Honorable Tishaura O. Jones - Present
Honorable Darlene Green - Ms. LaTaulia Kenner, Proxy
Honorable Jeffrey L. Boyd - Present
Mr. Steve Runde - Present
Mr. Carl Phillips - Present

Guest(s)

Jared Boyd – Chief of Staff & Counsel, Treasurer's Office
Leonard Johnson – Deputy Chief of Staff, Treasurer's Office
Michell Smart – Chief Fiscal Officer, Treasurer's Office
Shirley Rukcic – Director of Administration & Counsel, Treasurer's Office
Deborah Johnson – Director of Communications, Treasurer's Office
Makita Hill – Public Relations Assistant, Treasurer's Office
Jerry Walker – Director of Information Technology, Treasurer's Office
Jack Coatar – Alderman – 7th Ward
Jay Scheinman – Mayor's Office
Lauren Trager – KMOV TV
Bill Zurbeide – KMOV TV
Celeste Bott – St. Louis Post-Dispatch

The Chairman called the meeting to order at 10:15 a.m. A roll call of Commissioners indicated a quorum was present. The Chairman acknowledged and welcomed the new Parking Commissioner, Mr. Jeffrey Boyd. Chairman Jones announced that it was Commissioner Phillips' birthday and wished him a happy birthday. Also, The Chairman stated the Parking Commission meetings are now on Facebook live.

Next, the chairman asked the Commissioners to review the minutes from the April 13, 2017, Parking Commission meeting. After review of the minutes, the chairman asked if there were any corrections or changes, there were none. The Chairman entertained a motion to approve the minutes. Commissioner Phillips made a motion to approve the minutes, Commissioner

Runde seconded. The motion was approved by acclamation without objection by Commissioners Phillips, Runde, and Kenner. Commissioner Boyd abstained.

Old Business

The Chairman stated there was a request to discuss the FY 18 Operating Budget. Commissioner Boyd stated that he requested the Operating Budget be discussed and revisited by the Commission. He stated that he was a commissioner by virtue of being Chairman of the Streets, Refuse and Traffic Commission and had a concern about how the budget is prepared. He was also concerned about the travel allocation. He wanted to know who gets to travel and why is \$20,000 necessary for the travel budget in the Parking Division, whose responsibility is parking services for the City of St. Louis.

The Chairman stated the budgeted amount is for travel and professional development for all employees in the Treasurer's Office. She indicated three employees, including herself, recently attended the International Parking Institute (IPI) Conference. The amount covers travel and professional development for Treasury operations as well because that budget has been cut significantly in recent years and the Parking Division has to supplement the Treasury budget. For many years, the Parking Division has supplemented employees, maintenance, janitorial and other professional services for the Treasury to the tune of over \$200,000.00 a year. This is money that does not have to be paid out of the General Revenue Fund and it is not deducted from the yearly transfer.

Commissioner Boyd asked what percentage of the budget is used for Parking Division employees versus Treasury employees. The Chairman stated Parking Division employees are 90% of the employees of the entire Treasurer's Office and the Treasury staff is about 8 to 10 employees including Ms. Sanders and herself.

Next, Commissioner Boyd asked what percentage of the travel budget is used by Parking Division employees. Commissioner Boyd asked her to separate herself. The Chairman stated they would have to go back and look at the budget to look at individual expenditures to see who uses what.

Commissioner Boyd stated they had to be prudent and responsible on how City funds are spent. He sat on the Ways and Means Committee for over eight years during his tenure as an Alderman and there is no department that has the option to travel to the tune of \$20,000.00. The Mayor and the Directors appointed by the Mayor do not do that much traveling. After a brief conversation, Commissioner Boyd stated, after reviewing the expenses that are

transparent on the Treasurer's website, most of the travel was done by the Treasurer and not by staff. He personally thinks that \$20,000.00 for travel is excessive. He said the city looking at taxes to pay police, looking to raise fees for trash services, etc., and this is a luxury item. E & A is looking at cutting travel across the whole City by at least 50% and coming up with a standard method for approving travel expenses. Commissioner Boyd stated he wanted to discuss reducing the travel budget from \$20,000 to \$5,000 and asked if anyone had a problem with discussing this.

Chairman Jones stated she has a problem with reducing the travel budget from \$20,000 to \$5,000 because the travel budget is not just for her, it is for all employees.

Jared Boyd stated the budget has at least 7% reduction in expenses for this year compared to last fiscal year. He said that he did not know of any other City department that had that type of reduction within their operating budget for this fiscal year. The contents of the office budget should not be lost, it would need a broader discussion about cutting line items. Cutting the budget by 7% certainly reflects a will to look at finding efficiencies.

Commissioner Boyd stated the budget reduction is to be commended. He looked at past years' budgets and said that less than \$500,000.00 was unspent from fiscal year 2015, \$1.6 million went unspent from 2016 and for 2017, based on the projected budget, the actual budget will be \$1.2 million less. There are some efficiencies as for as not spending all the money that has been projected. However, we need to be prudent in how we expend all funds and we can suggest that \$20,000 is less than half of 1% of the overall budget. He stated there is nothing to suggest that staff does any professional development outside of the parking conferences.

Chairman Jones stated the office has expanded our IT Department and sent the IT staff for professional development, as well as the Chief Financial Officer who attends the GFOA Conference every year so she can stay current on accounting principles related to government finances.

Commissioner Boyd asked if the Chairman was aware of other departments in the City of St. Louis having the luxury of a nice travel budget. The Chairman is aware that city elected officials and Aldermen have a discretionary fund that is not reported. Commissioner Boyd stated there is \$4,200.00 annually allocated to each Alderman to do constituent services. There are Aldermen that choose to have their allocation unaccounted for, which means it is added to their paycheck and they pay taxes on it. There are other Aldermen that choose to have an accountable plan which is transparent. They can request from the Board of Aldermen any expenses that have been expended. After some discussion, Commissioner Boyd made a motion

to reduce the travel budget from \$20,000 to \$5,000, the Chairman asked if there was a second, Commissioner Runde seconded. The motion was moved and properly seconded, the Chairman asked for a roll call, the Honorable Tishaura Jones, nay; Ms. LaTaunia Kenner, in favor of the motion; the Honorable Jeffrey Boyd, aye; Mr. Steve Runde, aye; and Mr. Carl Phillips, nay. The motion passes.

Next, Commissioner Boyd stated he would like to talk more about the budget. He thanked the Chairman for the information, the state statutes and city ordinances that were provided to him. He stated the city ordinances talked about a financial report being distributed monthly to the Commissioners and the Comptroller's Office. He understands that the Comptroller's Office receives a monthly financial report and asked if each Commissioner does.

Mr. Jared Boyd stated when the state statute referring to financial reports was written, accounting was probably done by hand. Now our numbers are entered in the Comptroller's system so there has never been a practical need to give a financial statement and it has never been requested. He said they are happy to provide information as requested.

Commissioner Boyd asked if the commissioners ever look over the financial reports. The Chairman stated that was under new business, we were still discussing the FY18 operating budget. Commissioner Boyd inquired as to how typical budget modifications throughout the year occur. The Chairman stated it is handled by the Chief Financial Officer. She keeps a record of our accounts and expenditures. If a modification is needed, she gives it to Mr. Phillips and myself to approve.

Commissioner Boyd stated that the commissioners approve all budget modifications according to the ordinances. He inquired as to why they are not coming to the full commission to be voted on so that the commission knows exactly how money is being moved around. The Chairman stated because they have authority to move money around within the division without going to a full commission.

Commissioner Boyd inquired as to what is a modification. The Chairman stated moving funds from one particular fund to another. Commissioner Boyd asked whether the fiscal officer moving money from "material and supplies" to "contract other services" would be a budget modification. The Chairman stated it would not because that would still be within the same budget. It doesn't change the expenditure for the entire year as long the budget is still balanced, they have the authority to move funds. After a brief discussion, Commissioner Boyd thanked Chairman Jones for her explanation.

Next, the Chairman asked Jared Boyd to discuss the Koman Group Parking Agreement. He indicated that the term sheet had been approved and final details were being negotiated. He will provide another update at the next Parking Commission Meeting. The Chairman asked if there were any other questions, there were none.

New Business

The Chairman asked Michelle Smart, Chief Fiscal Officer for the Treasurer's Office, to present the Capital Budget. Ms. Smart stated the capital expenditure budget is presented every year separate from the operating expenditure budget. For FY 18 we are projecting our balance that we had budgeted from last year which was \$1,079,000.00 and we carried forward \$811,000.00 from that amount. The projects that are slotted for FY 18 include additions to the fleet, replacement of 5 vehicles, additional cameras in 6 of the facilities, and renovations to the Treasury office in the City Hall for a sum of \$719,000.00 which brings the capital budget up to \$1,530,000.00 for FY 18.

Next, Ms. Kenner asked Ms. Smart to go over the Cupples Garage line items. Ms. Smart explained that Cupples Garage is unique in respect that the bond funds do not adequately fund the repair and replacement fund for Cupples and this garage is in most need of repair. We are in the process of finalizing a 10-year review of the repair and replacement on all of our facilities with an outside consultant. The report should be ready this week. In that report, they have slotted \$690,000.00 for repair and replacement for Cupples. We have a carry forward of \$234,000.00 from last year and \$457,000.00 is being added to bring that amount up to what has been recommended. The Chairman stated we get engineering studies on all the garages indicating what needs to be done in subsequent years and that is what this number reflects.

Ms. Kenner asked if there were any specific line items for Cupples Garage. Ms. Smart stated there are several specific lines item. Ms. Smart stated the major items include installing traffic coding which \$214,000.00, applying penetrating saline sealer which is \$185,000.00, and replacing handrails for \$67,000.00. There are several other line items that are smaller dollar amounts. Ms. Kenner asked about the line item for subcontractor work in the amount of \$36,000.00. Ms. Smart explained that was for renovation, carpet, paint, cubicles, etc., for the Treasury office. Chairman Jones added the office has not been renovated in over 30 years.

Next, Commissioner Boyd asked if there were plans to install exterior cameras around the garage. Ms. Smart stated that both exterior and interior cameras will be included in the

upgrade. Commissioner Boyd asked if we were communicating with the police department so we can tie in with their camera surveillance system. Commissioner Phillips responded that we definitely are cooperative with police department. He indicated that we have cameras on the exterior of this building and on Cupples. He explained that \$30,000 has been assigned for each facility. High definition cameras have been installed at 7th and Pine and we are currently working on Argyle. Our cameras are not tied-in but we respond to requests received from the police department.

Next, Commissioner Boyd asked what would it take to have cameras tied into the police system. Mr. Jerry Walker, Director of IT for the Treasurer's Office, explained that we have an issue because we have to stay PCI compliant since we accept credit cards and debit cards. Anytime we move anything on our network or connect to a network that is not under our control, we then fall out of PCI compliance and we have to be careful when we do that. The Police Department would have to abide by some of the same rules and regulations and would have to keep their network secured as well. We do work with the police when they need something and give it to them immediately.

Commissioner Boyd stated the Board of Aldermen will be looking into how the City as a whole can get into the camera surveillance system network. We will have to try and figure out whether we will have a dual system or if there is another way to be compliant without jeopardizing the integrity of the operations of the Parking Division. Commissioner Boyd asked Mr. Walker to look into how we can make that happen and maintain the right protocol.

The Chairman stated the primary reason that we had to establish our own network and IT Department was because we collect alternate forms of payments and we have to remain PCI compliant. The City's network is not PCI compliant, until the City's network is PCI compliant and we can establish some Memorandum of Understanding between both entities, our IT Departments will have to stay separated. Commissioner Boyd asked if the police department was PCI Compliant, the Chairman stated she did not know.

Next, Commissioner Boyd asked where the capital budget falls in relation to the operating budget, he asked was it inside the operating budget. Ms. Smart stated that it was not. Commissioner Boyd asked how do we get to spend this money in the capital budget. Ms. Smart explained "capital" has a specific definition, anything that increases the life of the facility that is \$5,000.00 or more is defined as a capital expenditure. Commissioner Boyd stated so that means you can operate outside of the operating budget with capital expenses. Ms. Smart stated "yes" and it does not have to be approved by the Board of Alderman. Commissioner

Boyd stated we have the capital budget and we have the general revenue/operating budget that is approved by the Ordinance. He said he did not think you can operate under a system where you can put money in a capital fund and it not be appropriated. He thinks a government body would have to appropriate any expenditures of public funds.

Mr. Jared Boyd responded that the Parking Commission approves the capital budget. Commissioner Boyd questioned that if the Board of Aldermen approves the operating budget, is he suggesting that they do not have to approve the capital budget. Mr. Boyd stated the capital budget is not an annual budget, it has roll overs, the purpose of it is to deal with expenses that do not occur on an annual basis but on a longer term basis. He explained that the capital budget is not an operating budget that zeros out, it is one that deals with longer term issues. Many times it comes from bond revenue or reserves. It is approved by the Parking Commission. Commissioner Boyd stated in the operating budget there are some capital expenses and referred to the fleet repairs. Ms. Smart stated fleet repairs are not capital expenses. Commissioner Boyd asked what is "parking expansion and repairs." Ms. Smart stated those are items that are less than \$5,000. Commissioner Boyd asked where is documentation authorizing a capital budget. The City of St. Louis has a capital budget and an operating budget and it is all done by ordinance. He stated he doubts if the general assembly is allowing for an opportunity for an entity to just create a budget fund and spend it how it wants to without some type of legislative approval.

Jared Boyd referred back to the state statute which says the operating budget goes through the Parking Commission and then to the Board of Aldermen. This is the body that deals with the longer-term capital expenses. He explained this is why it has always been a Parking Commission function to approve the capital budget. After some discussion, Commissioner Boyd stated he was not comfortable voting on a capital budget today without getting some kind legal opinion and would like it to be laid over to the next Parking Commission meeting. He stated that he was supportive of all the capital improvements but wants to make sure he is doing the right thing and will ask the City Counselor's Office for a legal opinion.

The Chairman stated according to state law, Section 82.485.1 subsection 3 states that the Supervisor of Parking Meters shall establish and maintain a parking meter fund and any other funds therein which the Supervisor of Parking Meters determines to be necessary including debt service funds and capital improvement funds for purposes including but not restricted to, the construction of off-street parking facilities and supervising and directing the finance of such projects. The authority has been granted in state law for us to do this. Commissioner Boyd stated it does not say that it does not have to be approved by the Board of Aldermen.

Jared Boyd stated Section 4 says the Supervisor of Parking Meters shall each year submit for approval to the Board of Aldermen, having first been reviewed by the Parking Commission, an operating budget projecting revenue and expenses for the fiscal year. The state statute specifically speaks to an operating budget that starts at the Parking Commission then is approved by the Board of Aldermen.

Commissioner Boyd read from the statute that the parking meter funds administration and use of all expenses for purchase, maintenance, operation and control of parking meter signs or meter zones in preparation and issuance of parking violation tag for the parking division including all pertinent materials, supplies and equipment cost and all expenses incidental thereto shall be paid from the parking meter fund and not from general revenue of the City in accordance with the annual budget and approved by the Parking Commission and the Board of Aldermen.

The Chairman stated the state law says what it does and she entertained a motion to approve the capital expenditure budget for FY 18. Commissioner Boyd stated he was not finished with the conversation. The Chairman asked Commissioner Boyd to continue. He asked the Chairman if she agreed that the state statute often gives Board powers and the local government body has the opportunity to add to it but not take away. The Chairman stated this is how the office has been operating for over 40 years and she deems it very appropriate to have a capital expenditure budget approved by this body. She stated we are not trying to be none transparent in our intentions and we are not doing anything illegal, there is no reason we have to table this. We only meet every other month and we have to approve this before the end of this fiscal year.

Commissioner Boyd stated we can meet every week if we want to. He stated other commissions in the City meet on a monthly basis. The Chairman stated when she took office, meetings were held monthly because there were a lot of things to update and a lot of things to fix, but as of recently, this office is on auto pilot and our meetings are every other month because we do not have a lot of business to discuss and typically our meetings are from 35 to 45 minutes with the items we have to discuss. She indicated that she offered to Commissioner Boyd to meet with staff to talk about the questions he had prior to meetings but meeting weekly is inconsiderate of the other commissioners.

Commissioner Boyd asked the Chairman if meeting monthly is reasonable, the Chairman stated that if we have business to discuss monthly, we can, but we don't. Commissioner Boyd stated one of the reasons to meet monthly is to discuss monthly financial reports. The Chairman

stated that monthly financial reports can be provided and posted on the internet. He could then call her if he had any questions.

Commissioner Boyd stated he asks questions as a part of a learning process. He stated if we are reviewing monthly financial reports that it should be done as a collective body. If he had questions he would like to have a conversation and discuss with the commissioners and the body as a whole. Meeting monthly would be an opportunity to do that. He believes that whenever you are looking at millions of dollars in a budget, that it is fairly responsible if there are monthly meetings because there could be something going on with the revenues that we need to talk about. Commission Boyd said that the Parking Supervisor is responsible to carry out the day to day business of the Parking Commission which is the body that is fiduciarily responsible for the revenues of the Parking Division and for the services that are provided by the Parking Division. He believes there is a need to meet on a monthly basis and as for as the capital budget, he is in agreement with whatever the experts suggest, but is uncomfortable with the idea that the capital budget can be approved by the Commission without being ratified by the Board of Aldermen. He is asking for time to obtain a legal opinion. He believes that just because something has always been done the same way does not mean it is right and it does not mean that there is not an opportunity for improvement. He is offering an opportunity to make sure that we are doing things in the most responsible way and to be in line with the Treasurer's theme of transparency.

Next, Commissioner Phillips asked Jared Boyd as counsel to reiterate the statutory basis for this commission to conduct ourselves as we have been doing it. Mr. Boyd stated it is not necessary by custom but by state statute which specifically speaks to the operating budget being approved by the Parking Commission which then goes to the Board of Aldermen for ratification because that is an annual budget. The statutes do not speak to the capital budget going to the Board of Aldermen, that is a function in 82.487 that is vested with Parking Commission. He stated this statute was probably created over 50 years ago, but the Parking Commission and the Parking Supervisor have the ability to project, not just annual needs, but five, ten, fifteen year needs. He said that with the garages, we get 10 year plans for what is necessary to maintain and prevent them from declining and becoming more expensive to maintain or demolish. That is not just something that has been done by custom but it is spoken to in both state statutes governing the Parking Commission and Parking Supervisor.

Commissioner Boyd asked if the state statute indicates that the Board of Aldermen must approve the operating budget. The chairman replied in the affirmative and stated that in 485.14 it says the Supervisor of Parking Meters shall submit for approval to the Board of

Aldermen, having first been reviewed by the Parking Commission, an operating budget for checking revenue and expenses for the fiscal year and for each fiscal year afterwards.

Next, Commissioner Boyd asked what fund is the capital budget created from. Jared Boyd stated it is a separate fund from operating funds, it comes from the reserved funds.

Commissioner Boyd asked what funds are the reserved funds created from. The Chairman stated from the Parking Division's residual revenue. She explained that after we split 60-40 at the end of the year, the 60% goes into our debt reserve and the 40% goes to the City.

Commissioner Boyd asked what fund does the revenue go into. The Chairman stated the Parking fund. Commissioner Boyd asked if the Parking fund is approved by the Parking Commission and the Board of Aldermen. The Chairman stated the operating budget of the Parking Meter Division is approved by the Board of Aldermen.

Commissioner Boyd indicated he would not object if the Chairman wanted to call for the vote, but reiterated that he was uncomfortable and needs to know it is in line with the way business is done in St. Louis. The Chairman stated we are in line with state law. Next, the Chairman thanked Commissioner Boyd and entertained a second for the approval of the capital expenditure budget for FY 18. Commissioner Runde seconded, Commissioner Boyd abstained, nay from the Comptroller's Office. With 3 votes the motion passes.

Next, the Chairman asked Mr. Jared Boyd to discuss the administrative hearing process. He stated that the Parking Division is always looking at improving the process and procedures regarding the administrative hearing. The process was first approved by the Parking Commission and went into city code after being approved by the Parking Commission as the enabling body and then the Board of Aldermen. State statute 82.487 provides the Parking Commission with the ability to amend and change the procedures for administrative hearings. A lot has occurred since those procedures were initially put into motion. For instance, the ability to give people who are out of town a hearing via Skype was not an option when the procedures were first drafted. He stated he wants to recommend to the commissioners to take a look at those procedures. He will form a committee with several officers that the Parking Commission employs that have indicated a willingness to participate in the process. The people that work in the Parking Violation Bureau are interested in participating in that process. He wants to undertake this process as one of the administrative hearing officers, Donald McCullin, unfortunately passed away expectantly. He wants to provide the Parking Commission with recommendations by the end of the summer on how the process can be improved. In 2015, the Parking Commission increased the time that citizens had to pay their parking tickets without receiving a penalty from 14 days to 21 days. That was the last change to the program

that the Parking Commission made to help citizens. He plans to form a committee and hopefully provide some recommendations by the end of this summer.

Next, Commissioner Phillips stated he would like to address Aldermen Jack Coatar, Jeffrey Boyd and Joe Vaccaro concerning a meeting held last week regarding the time that is allotted before a parking ticket doubles in other municipalities. He stated a ticket he received in Los Angeles had 21 days to pay and 21 days to contest the ticket. Alderman Vaccaro asked this body to consider changes to the number of days to pay and contest a ticket.

Commissioner Boyd stated the ticket says you have 21 days to pay without penalty or it doubles. It says payment is required no later than 21 days from the date of the violation. Our ticket says you have 30 days, that is where the conflict is, if the ticket is contested on the 23rd day it has already doubled before the citizen has had a chance to exercise his right to 30 days. Commissioner Boyd feels this is a sticky point. He indicated that Alderman Vaccaro was hoping that the Parking Commission could fix that before his board bill is heard on the 27th of June. Alderman Vaccaro is asking to give three weeks and he agrees. He thinks the Parking Commission should make that adjustment. If the adjustment is not made, the bill will be heard. It is the legal opinion of the Board of Aldermen that the Board of Aldermen can change it. He is in the mindset that the process is already in place to handle this and that is the Parking Commission. He is encouraging the Parking Commission to fix it prior to the Board Bill hearing to avoid a situation of having to overrule the Parking Commission.

Commissioner Phillips stated he believes what Alderman Vaccaro wants to do is make it 30 days to pay and 30 days to contest, but in other municipalities they make it 21 days to double like ours and they drop it from 30, we give an additional 9 days to contest. Commissioner Boyd stated that is the confusion.

Mr. Jared Boyd explained 30 days is set by state law and that is why it has always been 30 days. When the penalty phase was at 14 days, 30 days is a floor set by state law. You still have the ability to reduce your penalty, you can challenge your ticket on the 25th day, and if you are successful, both the penalty and the underlying fine are rescinded.

Commissioner Boyd stated there is a gap in there that makes it confusing. The state law says you have 30 days, why should another layer of penalties be added before a person actually gets to a hearing. Mr. Boyd stated that he is not opposed to changing it in the administrative procedures, but he wants to involve the people that actually hear from the people who contest the tickets and who process the tickets to get their involvement and feedback. He also wants

to meet with the City Counselor to get a broader feedback and hopefully impart that to the Parking Commission with a committee.

Commissioner Boyd asked Jared Boyd what his goal was as for a time table., Mr. Boyd stated by the end of the summer. Commissioner Boyd stated he recommends that it is done before the end of June and encourages the Parking Commission to do its due diligence to come up with a fix before a bill is passed. He does not want to hear the bill but will not disrespect his colleagues. He stated we are in the business of serving the City. He indicated he is available for a meeting next week so that a resolution can be discussed. He also indicated that he did not mind having another Parking Commission meeting before the end of June. Commissioner Boyd asked if that was possible. Mr. Jared Boyd stated he would look into it.

Next, the Chairman asked Commissioner Boyd to discuss the financial reports. Commissioner Boyd asked if there was a financial report. The Chairman stated there is an internal report that is used as a dashboard but, as Mr. Jared Boyd had iterated earlier, the Comptroller's Office has all that information and has the ability to produce the monthly reports. She explained that when these statutes were written a lot of things were done by paper and therefore a report had to be produced every month. She is aware that as an alderman he can ask the Comptroller's Office for any information he wants related to any city department. Commissioner Boyd stated that he asked for a financial report a week ago and that it be discussed at the Parking Commission meeting. He stated that he is a parking commissioner and gets to vote on things that affect the Parking Commission and asks if she is telling him that he can exercise his authority by asking the Comptroller but not the Parking Supervisor who is responsible for the day to day activities. The Chairman stated his email asked to discuss a monthly financial report at the meeting, he did not ask for a specific monthly financial report.

Commissioner Boyd asked Ms. Smart if he had requested a copy of the financial report for the whole fiscal year. Ms. Smart stated he did not and that he only said he wanted to discuss it. After some discussion, Commissioner Boyd stated he was outraged that he asked to discuss a report that was not provided. Mr. Jared Boyd said they never were unwilling to provide him with a report. He stated that they provided him a binder with information including all of the Parking Commission minutes, agendas, and approved contracts. He said they were more than happy to accommodate his request. It is on the agenda as he requested. Commissioner Boyd interrupted and said there was a capital budget on the agenda as well to discuss, and it was brought it to the meeting. He asked why was the capital budget brought to the meeting. Mr. Jared Boyd stated because it requires approval by the Parking Commission and he spoke with Michelle Smart about it before the meeting. Mr. Boyd stated that the Treasurer indicated to him that it would be placed on the agenda and if he had further need to discuss it, he could

reach out to Michelle Smart or himself. It was placed on the agenda but no further instructions as to the nature of the request was received. Mr. Boyd stated that they operated as requested by him in his email and reiterated that they never rejected a request for a financial statement. His request was not explicit.

Commissioner Boyd stated in Ordinance no. 17.62.220 Parking Meter Fund Administration and Use clearly states the Treasurer shall prepare and forward monthly accounting reports including this information to the Parking Meter Commission and the Board of Aldermen. He stated he requested to have the discussion. If the Treasurer is required to give it to the Parking Commission then he thinks it a logical step to provide it to the Parking Commission if he wanted to discuss it.

Mr. Boyd reiterated that they are more than happy to provide the information but it was not specifically requested. He further explained again that the primary purpose of the reports typically was accounting and this was done by hand and now numbers are entered on a continuous basis. He stated again that they are happy to provide the information but at the time that code was written and the state statute was written it was not as if the Comptroller's Office had their hands on those expenses at any given moment, at that time, they needed it on a monthly basis. With the transparency in our office, financial statements are something that they would not just provide for the Parking Commission but are happy to put that information online. Their annual financial statements are online along with their audits. These are not things the office is trying to hide.

Commissioner Boyd stated he is not talking about an audit. Mr. Boyd stated financial statements are a part of the audit and it is online. Commissioner Boyd asked Commissioner Runde how long he has been a Parking Commissioner and whether he had ever seen a monthly financial report. Commissioner Runde replied that he has been a commissioner for three years and has never seen a monthly financial report. Commissioner Boyd asked Ms. Kenner the same. She replied that she has been on the Parking Commission several months and has not seen financial report.

Next, Commissioner Boyd stated he is requesting a documented financial report at every Parking Commission meeting and asked if that was acceptable. The chairman stated it was. Commissioner Boyd stated the ordinance is clear that it is a report and that he understands that they can transmit to the Comptroller's Office, but they are not transmitting it to the Parking Commission. He feels that they knew he wanted to discuss documentation.

Mr. Jared Boyd stated he did not think any insults or thoughts were dealt with when he put financial reports on the agenda. Commissioner Boyd stated that is how he took it. He stated all the emails going back and forth about he can ask staff for something is not protocol to him. He said as a legislator, as someone who takes his job very seriously and as a duly elected official and with the Treasurer of the City of St. Louis, also being the Parking Supervisor, he will not directly ask any staff member for any documentation without going through the Parking Supervisor or Treasurer because that is the right protocol. He does not want to be communicating with staff and the Treasurer not know about it. Commissioner Boyd stated to the Treasurer "Don't ask me to communicate directly with staff, we can stop all those emails, I will only communicate with anything I want with you and you can communicate with your staff because I don't want you to be out of the loop and I don't like a lot of confusion."

Chairman Jones stated she wants all the other commissioners to know if they ever have the need for any additional information, they are more than welcome to communicate directly with her staff, that is their right. She explained that as a commissioner, she may not always be available and that is why staff is available to answer any questions they may have. In her tenure in the Missouri Legislature they could not always meet with the department director so they would communicate with staff or other legislative liaisons to get information that was needed from different departments. She indicated Mr. Runde and Mr. Phillips communicate a lot outside being commissioners on operational issues dealing with streets and the parking department. The Chairman also stated she communicates with staff in the Comptroller's Office on many issues and she does not always feel like she has to communicate directly with the elected official. It is an opportunity available to the commissioners whether they choose to exercise that or not. After a brief discussion, the Chairman made a motion to adjourn.

Commissioner Boyd asked if he needed a motion to go back to old business because he wanted to clear up something in the operating budget. The Chairman stated he does not need a motion and can go back to old business.

Commissioner Boyd stated he had made a motion earlier to reduce the travel budget by \$15,000 and he wanted to be clear that the overall operating budget will be reduced by \$15,000. He stated he will be doing a floor substitute to reflect that in Board Bill 39.

Next, Ms. Kenner asked whether they could actually get a real opinion as to whether the capital budget should be redeemed and approved by the Board of Aldermen. Chairman Jones stated they could. The chairman asked if there were any other questions, concerns, or comments, there were none. The Chairman entertained a motion to adjourn, Commissioner Phillips

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moved, Ms. Kenner seconded, the motion passed by acclamation without objection. The meeting adjourned at 11:25 a.m.

Joyce Sanders, Secretary

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