

August 12, 2019

Custodian of Records  
City of St. Louis Office of the Treasurer  
1200 Market St # 220  
St. Louis, MO 63103

To whom it may concern,

This is a request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri.

I am requesting the following:

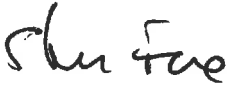
- a) > All records regarding the automobiles owner, leased or controlled by the Treasurer's Office and all related entities from January 1, 2017 to the present, specifically any vehicle that is used primarily by the Treasurer, and is used or available for use by the Treasurer and which would be considered a "take home vehicle."
- b) > The information includes, but is not limited to the gross cost of the automobile, the year, make and model and value of any automobile "traded-in" and deducted from the gross purchase price of the new automobile, and all records of operating costs for the new automobile, including but not limited to gasoline, oil and maintenance, the type and cost of insurance for the new automobile, the listed drivers of any such insurance policy, any taxes paid on the automobile, either by the city, the leasing company if applicable, or any other party.
- c) > Any usage logs describing the day, date, month or year of usage, purpose of the usage, mileage in and out, and the name of any and all drivers authorized or permitted by the Treasurers office to operate the vehicle.
- d) > A complete list of the year, make and model of each vehicle, either passenger, commercial, truck, van, SUV owned, leased or operated by the Treasurer's Office and all related entities, and including a description of the intended purpose or use of the vehicle; the department or division of the Treasurer's Office and all related entities, for which the vehicle is in use, the name and affiliation of each driver authorized to utilize each vehicle, and a list and explanation of any non-city employee, or contractor working under the direction of the Treasurer's Office and all related entities.

The Missouri Sunshine Law requires a response within three business days. If access to the records I am requesting will take longer than this time period, please contact me with

information about when I might expect copies or the ability to inspect the requested records.

Please provide me with a written estimate of any costs and fees before processing this request. Feel free to send responses to me at [stfox33@gmail.com](mailto:stfox33@gmail.com)

Sincerely,

A handwritten signature in black ink that reads "Steve Fox". The signature is written in a cursive, slightly slanted style.

Steve Fox