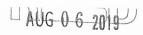
APPROVED: Milmull Diffux (Department Director) (Date)	APPROVED: (Division Head) (Date)	Account TitleAccount Title	TRIP EXPENSES TO BE PAID BY: a) City Funds b) Special Funds	me: 10	PROPOSED ITINERARY Departure Time: 12 □ AM □ Day/Date Thursday, 5/9/2019 Arrival Time: 4 □ AM □ AM □ Day/Date	Convention/Meeting: Commencement Time 6 ☐ AM Day/Date 5/9 ☐ Enclose a copy of Convention/Seminar/Meeting announcement with request).	Purpose:	Dept./ Section Ray Memphis	TRAVEL REQUEST (Review Travel Regulations) Tishaura O. Jones Name
APPROVED: (Comptroller)	APPROVED:(Federal Grants)	*Indicate below meals covered by Registration Fees: 0	*Registration \$ Total *Food \$	Air Coach Fare \$ Limousine Hotel @Night \$499.66 Others	Method of Travel: ☐ Air ☐ Rail ☐ Bus ☐ Indicate One-Way/Mileage If Traveling By Auto ESTIMATE OF TRIP EXPENSES)/2019 Adjournment Time 10 AM	State	No. 343	Date: 7/1/2019 Treasurer Office Telephone:
(Date)	(Date)	ss: O Dinners No ×	\$ 499.66	sine \$	□ Private Auto ■ City Car 283	Day/Date			314-622-3434





REQUEST FOR REIMBURSEMENT OF TRAVELING EXPENSES (Note the Travel Regulations on Reverse Side)

			*
	Control of the contro	ENT OF	P John State
1			

Name Tishaura O. Jones Phone 314-622-3434 Dept. Par Kindo Trip To: Memphis, TN Method of Travel:								No. 343		
Trip To: Memphis, TN				Meth	nod of Trav	el: Car	7			
Purpose: Harvard Cahn l	Fellows Reu	nion								
					<u>Tim</u>			<u>Day/l</u>		
Leave St. Louis STL					12 . 00 AM Thursday, 5/9/20					
Arrive MEM					4. 00 □ AM					
Convention/Meeting Commencement					6 00 DAM Thursday 5/9/201)	
					10 00 ■ AM Saturday, 5/11/2019				9	
Convention/Meeting Adjournment Leave MEM						□ PM 00 ■ AM □ PM	Saturday, 5/11/2019			
Arrive St. Louis STL					: 2	□ PM 00 □ AM	-			
					······································	■ PM				
Enter Expenses in App	Day/Date	e Column, Day/Date	Indicate "A Day/Date	" for Meals Day/Date	Served by Day/Date	Airline, "R' Day/Date	' for Meals Day/Date	Provided by Day/Date	/ Registration TOTAL	
Date ☞	5/9	5/10	5/11	•			- Juy Duto	Buyibate	TOTAL	
Fare									0	
Registration									(
Limo - To Airport									(
Limo - From Airport									(
Breakfast									(
Lunch									.(
Dinner									(
Hotel		236.33	236.33						472.66	
Other:									0	
									0	
									0	
									0	
TOTAL	0	236.33	236.33	0	0	0	0	0	472.66	
REMARKS:					Less Advance					
Hotel covered by Charles Cahn					Less Registration					
	-				**************************************		Less Prep		472.66	
Amount Due Charge to Account No							0.00			
certify that the above	is a true au	nd accura	te .							
ccounting of my expe	nses.	.a aooaia				A	PPROVE	J.		
Signature)			(Da	te) (De	puty Comptro	oller-Federal (Grants)		(Date)	