

Shirley Rukcic

From: salariespostdispatch@gmail.com
Sent: Tuesday, February 23, 2021 4:38 PM
To: Shirley Rukcic
Subject: Records request

Follow Up Flag: Follow up
Flag Status: Flagged

Ms. Rukcic,

Please forward this on to your organization's records custodian if you are not the proper contact for this request.

Pursuant to the Missouri Sunshine Law, I request an electronic copy of St. Louis city Treasurer's Office employee payroll records for the current fiscal or calendar year, whichever is best for your payroll system. Please indicate which calendar system you are using in your response to the request.

For municipalities, county governments, colleges, universities and state governments; this request applies to not only the employees of that agency, but also any affiliated or contracted police department, fire department, sheriff's office or other law-enforcement offices. If your agency does not have a police department affiliated with it, disregard this paragraph.

I request records containing, but not necessarily limited to, the following fields:

- Name
- Department name
- Position/job title
- Part-time/full-time status
- Bi-weekly salary
- Performance wage (when applicable)
- Annualized bi-weekly salary, projected annual salary, or the calculation used by St. Louis city Treasurer's Office to reach annual salary figures, using the bi-weekly salary figure, if you are not able to provide the annual salary
- Hire date

I also request an electronic copy of employee payroll records for the 2020 fiscal or calendar year, with records that contain but are not necessarily limited to the following information:

- Name
- Department name
- Position/job title

- Part-time/full-time status
- Actual paid 2020 salary
- Any 2020 overtime or other wages paid
- Hire date

If there is a data field that uses codes instead of descriptions (i.e. numeric codes for departments, instead of the department names), please provide a file that displays what the codes represent.

I request that the records, in the format of an Excel, .csv or .txt file, be emailed to me, electronically transferred, or provided on a disk. Please let me know if none of these file formats are possible.

Because we are making this request in the public interest, I request that any fees that may be associated with this request be waived. If there is a cost associated with completing this request in excess of 100 dollars, please provide the total cost in advance of completing the request, as well as an itemization of the costs, including the hourly rate of the employee(s) involved in processing the records; so I may get the expense authorized.

If for any reason you deny any portion of the request, please cite the specific exemption under the state Sunshine Law you feel allows the information to be withheld. For your convenience, here's a link to the Missouri Sunshine Law: <https://revisor.mo.gov/main/OneChapter.aspx?chapter=610>

Exemptions cited under any local law, regulation or ordinance are not valid.

If any additional information or clarification is required, please call or email me at the number below, or at this email address. I look forward to your response within three business days of receiving the request, as state law requires.

Thank you in advance for your assistance.

Janelle O'Dea
Data reporter
St. Louis Post-Dispatch
Cell: 217-898-4265

Note: This is the second year the Post-Dispatch is using automated emails to send records requests, which is why this email is coming from salariespostdispatch@gmail.com, instead of jodea@post-dispatch.com. If you'd like to verify the authenticity of this email, please call the number above. Thank you.

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please contact IT at helpdesk@stltreasurer.org if you believe this email is suspicious.