

City of St. Louis Treasurer's Office



Request for Proposals

KIEL GARAGE STAIRWELL REPAIRS

Proposals due no later than 3:00 pm, January 14, 2022

1) Opening Statement

The City of St. Louis Treasurer's Office ("Office") is seeking the services of a licensed Contractor (Vendor) to provide repairs in stairwells consisting of concrete repair, stair nosing repairs, and railing repairs, at the following property, owned by the Office. The selected Vendor will be expected to perform services in accordance with the Scope of Work and in accordance with the requirements of the solicitation.

The Parking Facility consists of:

Kiel Garage

Surface Preparations:

- A. All loose and unsound concrete shall be removed with small chipping hammers. Remove concrete a minimum of 3/4" beyond the reinforcing steel.
- B. The surface shall be blown clean with compressed air to assure that all loose and hollow concrete is removed. The reinforcing steel shall be sandblasted to remove all rust.

PLACING, FINISHING AND CURING (Trowel Applied Mortar):

- A. Apply patching material as follows and in accordance with manufacturer's recommendations.
- B. Saturate the surface with water and allow to dry so that there is no standing water and the surface maintains a dark gray color one half hour before placing.
- C. Scratch a base coat firmly into the dampened surface and apply the balance of the patch before base coat is allowed to dry. Consolidate the mortar for density. For deep patches, add recommended filler and apply the material in lifts, allowing it to stiffen enough between lifts to support its own weight. For repairs over 4 inches deep, steel ties shall be provided to aid in weight support. Maximum filler addition to be 1 part filler to 2 parts by volume. The surface shall be troweled and brushed to match surrounding concrete.

Submittals

- 1) Product data for proprietary materials and items, including forming accessories, admixtures, patching compounds, bonding grout/agent, joint systems, curing compounds, and others as requested by Consultant.

Warranty

- 1) Provide 1 year manufacturer's/Contractor warranty for all materials and workmanship.

Schedule for work to be submitted for review and approval.

2) Qualification Requirements and Proposal Format

The responses to the RFP shall include the following information:

1. A summary of the proposal;
2. The history and company profile of the vendor(s);
3. Tentative schedule.

The following are the key criteria that will be used to evaluate the proposals:

Topic	Number of Points
Pricing	30
Schedule	25
References	10
Warranty and Services	25
MBE/WBE participation	10
Total	100

3) Schedule

The following is a listing of key proposal and project milestones:

RFP Release	December 7, 2021
Vendors to Submit Questions	December 13, 2021
City Response to Questions	December 16, 2021
Proposals due	January 14, 2022
Selection Announced	January 19 2022

4) Proposal Due Date and Location

RFP submittals are due no later than **3:00 PM on January 14, 2022** at the following location:

**Treasurer's Office, City of St. Louis
421 So. 10th Street (Cupples Garage)
St. Louis, MO 63102**

Late proposals may not be accepted and the envelope must be marked referencing the project: **Proposal for Kiel Garage Stairwell Repairs**. Proposers must supply three (3) hard copies of the proposal and one (1) electronic copy as a PDF file on a USB flash drive.

Public access to Proposals shall be governed by the relevant provisions of the Freedom of Information Act, State of Missouri Sunshine Law (RsMO 610.021), and regulations adopted pursuant thereto.

5) Department Contact / Requests for Clarification

Prospective responders may direct questions **in writing only** to:

Lenny Freeman

Parking Administrator

Email: FreemanL@stltreasurer.org

Fax: 314-622-4246

All questions are due no later than December 13, 2021. Questions will be answered in writing by December 16, 2021 and will be sent to all proposers and will be posted on our website at <https://www.stlouis-mo.gov/government/departments/treasurer/documents/rfp-kiel-garage-stairwell-repairs.cfm>. The department contact person is the only individual who can be contacted about the project by proposers before proposals are submitted. The department contact cannot vary the terms of the RFP.