

To: Shirley Rukcic <Rukcics@stltreasurer.org>

Subject: Records request

Dear Ms. Rukcic,

I sent this request to the email address rukicS@stltreasurer.org from salariespostdispatch@gmail.com on Jan. 12 and have not heard back. Please advise.

Pursuant to the Missouri Sunshine Law, I request an electronic copy of the records below:

Actual pay for fiscal year 2020/21 for all employees of the St. Louis Treasurer's Office, including but not limited to the following fields:

1. Name
2. Department name
3. Position/job title
4. Part-time/full-time status
5. Actual pay (without overtime)
6. Overtime
7. Other wages (please describe)
8. Hire date

Important notes:

1. This request applies to all employees of your agency, including any affiliated or contracted police, fire, sheriff or other law-enforcement offices.
2. Please provide the records as Excel, .csv or .txt files.
3. If it is not possible to break the overtime into a separate field, please provide the total wages and overtime summed together, and note that.
4. If there is a data field that uses codes instead of descriptions (i.e. numeric codes for departments, instead of the department names), please provide a file that displays what the codes represent.

Because the Post-Dispatch is making this request in the public interest, I request that any fees that may be associated with this request be waived. If there is a cost associated with completing this request, please provide the total cost in advance of completing the request, as well as an itemization of the costs, including the hourly rate of the employee(s) involved in processing the records.

If for any reason you deny any portion of the request, please cite the specific exemption under the state Sunshine Law you believe allows the information to be withheld. Exemptions cited under any local law, regulation or ordinance are not valid.

If any additional information or clarification is required, please call me at the number below, or email at this address. I look forward to your response within three business days of receiving the request, as state law requires.

If you are not the records custodian for this agency, please forward this to your organization's records custodian and please reply with the name, email address and phone number of that person. Thank you in advance for your assistance.

If you need clarification on any part of this request, please call Post-Dispatch data reporter Janelle O'Dea at 217-898-4265 or reply to this email.

Janelle O'Dea

Data reporter

St. Louis Post-Dispatch | stltoday.com

Cell: 217-898-4265

[@jayohday](mailto:jayohday)

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