

Addendum-Guaranteed Basic Income Data & Eval RFP
Questions and Answers
05/26/2023

Data & Evaluation

1. **Question: Translation services:** Will we need to provide/budget for payment of these services out of the \$300K, or is there additional funding? Into how many languages would the city need the materials translated?

Answer: Limited city resources are available to support translation services. Some administrative resources may be needed from our implementation partner to support this service.

2. **Question: Incentives:** Are we expected to pay for incentives out of the \$300K budget or does the city have additional funding allocated for incentives?

Answer: Yes, if incentives are utilized, then they should be included in your proposed budget.

3. **Question: Participants:** How does the city plan to capture data for program applicants? Will we be able to reach out to individuals not selected for the payments for data collection?

Answer: We will work with the selected vendor for this contract to design how to best capture data for applicants who are selected and not selected.

4. **Question: Data:** Is the city willing to share identifying information on the participants/non-selected individuals for credit score data collection? Our team will propose using Equifax data to examine changes in credit scores pre- and post-participation in the GBI program.

Answer: The city will not share identifying information of participants as well as those not selected without an individual's consent. Data sharing will be up to participants to sign disclosures with our data and evaluation partner.

5. **Question: Research design:** Will applicants proposing using a comparison group, rather than randomizing eligible applicants into a funded or unfunded group as in an RCT design, be considered for the Data and Evaluation partner role?

Answer: Yes, they will be considered.

6. **Question:** Page 3, Estimated Schedule: The table notes that August 1, 2025 is the "Proposed Contract End Date with potential extension for review" - can the City clarify what "for review" means in this case?

Answer: An extension is possible beyond the proposed contract end date. Whether that extension is needed will be reviewed.

7. **Question:** Page 6, Section IV: Are there any required permits or licenses for the contractor?

Answer: Contractors must have clearance from the License Collector and the Collector of Revenue before contract execution.

<https://www.stlouis-mo.gov/government/departments/license/business-license-info/index.cfm>

<https://www.stlouis-mo.gov/government/departments/collector/>

8. **Question:** Page 7, Section V: What is the anticipated launch date for applications to the program?

Answer: Fall 2023. This will be negotiated with vendors.

9. **Question:** Page 7, Section V: What is the anticipated date for initial GI payments to be distributed?

Answer: Winter 2023. This will be negotiated with vendors.

10. **Question:** Page 7, Section V: The scope of work includes “Meeting with designated community groups as needed to discuss program findings and research.” Does the City already have a designated set of community groups identified, and if so, how many? Is the City open to virtual meetings with these groups?

Answer: No, we do not; however, we are open to best practices when engaging the community. Virtual meetings are open.

11. **Question:** Page 7, Section V: Does the City have or intend to create eligibility criteria for the program? If this does not exist, would the City like the evaluation contractor to be involved in the definition of eligibility criteria?

Answer: Yes, we have an eligibility criterion established in Board Bill 116. The eligibility criteria are as follows: “Guaranteed Basic Income (GBI) is to be used to provide funds to St. Louis City parents or legal guardians of youth under the age of 18 who have had a negative financial impact due to the COVID-19 Pandemic, have dependents enrolled in public schools in the City of St. Louis, and do not exceed 170% of the Federal Poverty Level (FPL).”

12. **Question:** Page 8, Section VI. Are fully-loaded hourly rates, inclusive of fringe, overhead and indirect allowable for the budget?

Answer: Yes.

13. **Question:** Page 8, Section VI. Should participant incentives be included in the proposed budget?

Answer: Yes.

14. **Question:** Page 8, Section VII. What supporting documentation should accompany invoices?

Answer: Supporting documentation will depend on the service. In general, detailed reporting will be required. This will be discussed with the selected vendor.

15. **Question:** Page 9, Section VIII, Subsection J. What percentage of budget allocation will fulfill the City's M/WBE goal?

Answer: No required, but preference may be given while scoring proposals.