

Addendum-Guaranteed Basic Income RFP
Questions and Answers
05/26/2023

Implementation Partner RFP

1. **Question:** Both RFPs state being registered as a Missouri non-profit is a requisite. Are you okay with receiving proposals from for-profit organizations? ‘

Answer: Lead applicants are required to have non-profit status; however, we encourage team applicants. These team applications can include for-profit entities.

2. **Question:** I was reviewing the RFP and noticed on page 6 that it reads, "Proof of registration with the Missouri Secretary of State as a non-profit organization" is listed as a requirement. I wanted to verify that for-profit businesses would not be eligible to apply for this opportunity. Can you please clarify?

Question: According to page 6 of the RFP under "Required Qualifications & Certifications, one of the bullets states: Proof of registration with the Missouri Secretary of State as a non-profit organization". Does this mean only Non-Profit Organizations can apply for this RFP? Can for-profit businesses (Project Management Firm) apply? Please advise.

Answer: Lead applicants are required to have non-profit status; however, we encourage team applicants. These team applications can include for-profit entities.

3. **Question:** The RFPs position the City to handle the administrative aspects of this program. Is the city open to proposals for full program administration? This would enable a single point for application eligibility and review, streamlined support to participating families through the duration of the pilot, and management of the CBO (Implementation Partner) relationships on behalf of the city.

Answer: Yes, the implementation partner would be overseeing the application portal, including a review of eligibility criteria and support of families through the duration of the pilot. The Treasurer's Office will provide program oversight and decision-making. So long as a respondent meets all of our requirements for the RFP, they can apply as a single entity. If they do not meet all of the requirements, then we encourage team applicants to fulfill all of the requirements and needs for the program.

4. **Question:** Can the organization be awarded the contract subcontract with a for-profit organization?

Answer: Yes. We are accepting team applications, and for-profit vendors can be included in the team makeup if they have a specific service that would benefit the program.

5. **Question:** Is there any flexibility around the requirement to accept paper applications? We have solutions in our tech platform to allow for assisted application submission and incorporate local partners to provide assistance into our implementation strategy to ensure access for populations that may lack technology access and/or comfort.

Answer: We want to ensure we are paper accessible. Proposals can include data entry for paper applications to go into a virtual database. We would consider all options in project proposals.

6. **Question:** Is there a local community council or advisory group that is already convened by the City that will continue to be involved during the implementation?

Answer: No, however, we are open to best practices suggested by our implementation partner.

7. **Question:** Is there an option for the implementation partner to procure the financial distribution vendor directly? If so, would this change the administration costs allocated for the implementation partner?

Answer: No, an additional RFP for financial distribution services will be released shortly.

8. **Question:** In Section V. Scope of Work on page 7 (last paragraph on the page), the RFP says that the contracted provider must provide an electronic submission to the Banking/Debit card distribution provider. My question is, is this RFP proposal and funding allowable in this RFP supposed to include the selection of a vendor or is that something the City is pursuing outside of this RFP?

Answer: No, an additional RFP for financial distribution services will be released shortly.

9. **Question:** Have you selected a Banking/Debit Card distribution provider for this project?

Answer: No, a separate RFP for financial distribution services will be released shortly.

10. **Question:** In the RFP cited above, there is an attached QCT Map but I don't recall seeing anything specific about its use. Are only those residing within the QCT areas eligible for the program?

Answer: No, this is not a requirement for eligibility. Pursuant to Board Bill 116, the eligibility criteria are described as follows. "Guaranteed Basic Income (GBI) is to be used to provide funds to St. Louis City parents or legal guardians of youth under the age of 18 who have had a negative financial impact due to the COVID-19 Pandemic, have dependents enrolled in public schools in the City of St. Louis, and do not exceed 170% of the Federal Poverty Level (FPL)."

11. **Question:** Have there been any thoughts, policies or considerations around how to address the potential impact to family benefits with this additional monthly income?

Answer: Yes, one of the requirements for our implementation partner is to provide benefits counseling for GBI Recipients. Any additional considerations can be made by our implementation partner.

12. **Question:** The website, not the RFP, suggests best practice is to use a randomized system of allocation. Given that the pool is limited to 440 and we fully expect to far exceed the number, is there a pre-determined approach by the city for randomization of selection? Or is that being budgeted separately?

Answer: Yes, we do have a plan for selection, however, will look to our vendors for best practices. No, this not be budgeted separately.

13. **Question:** Under section VI. Funds Available page 8, it lists there are \$1,000,000 allocated for program administration but seeing that it appears this \$1,000,000 must also include the funds for the data and evaluation RFP/Service, what is the top line dollar amount for the administration (including technology, benefits counselors, application, etc.) for the Implementation Partner?

Answer: The maximum allocation for the implementation partner is \$400,000.

14. **Question:** Under section V. Scope of work, page 8, the first paragraph says the provider must have live answer 8am to 7pm Mon-Fri as well as email and text to answer user questions and concerns. This seems to be more related to the card vendor for general service questions/issues, is that the intent? If not, are you all wanting that access for applicants throughout the application processing period only, with additional ways for the approved applicants to contact their benefit counselors?

Answer: No, that is not the intent. Yes, we want applicants to have communication access during application processing. Additional support for benefits counseling is also needed. The implementation partner would assist in ensuring other vendors are able to contact and work with participants as needed.