

**From:** Maxwell, Mark <MMaxwell@ksdk.com>

**Sent:** Monday, January 26, 2026 3:27 PM

**To:** Theresa Bush <Busht@stltreasurer.org>

**Cc:** stltreasurer <stltreasurer@stltreasurer.org>

**Subject:** Sunshine Law Request: Records Underlying Park Louie Towing and Booting Rules

Dear Custodian of Records,

Pursuant to the Missouri Sunshine Law, Chapter 610, RSMo, I respectfully request access to public records maintained by the **St. Louis Treasurer's Office** relating to vehicle booting and towing as described on the Treasurer's Park Louie website.

The Park Louie website states, in part:

- A "parking scofflaw" is any violator who accumulates at least four outstanding parking tickets that are unpaid at least 16 days after issuance.
- Vehicles on the Parking Scofflaw File are eligible for immobilization by boot crews and are subject to immediate tow once booted.
- The City uses both City-owned and contracted tow trucks to tow tow-eligible vehicles.
- The St. Louis Metropolitan Police are authorized to tow vehicles on the Parking Scofflaw File without a booting process.
- Vehicles towed for reasons other than outstanding parking tickets are handled by the City's Towing Division.

Based on those public representations, I request **any and all records** that identify, explain, implement, or govern the following:

### **1. Parking Scofflaw File**

- Records defining how the Parking Scofflaw File is created, maintained, updated, and distributed.
- Criteria, thresholds, or logic used to place a vehicle on the file.
- Policies or guidance governing when a vehicle becomes eligible for booting or towing.
- Records describing how frequently the file is updated and who has access to it.

### **2. Booting and Towing Authorization**

- Written policies, procedures, manuals, or guidance authorizing boot crews to immobilize vehicles on the Parking Scofflaw File.
- Records describing when a booted vehicle becomes subject to immediate tow.
- Any distinctions in policy between boot-first towing and direct towing.

### **3. Volume, Capacity, or Operational Limits**

- Any written communications, guidance, or internal discussions that reference:
  - Daily, weekly, or shift-based limits, targets, or expectations for booting or towing vehicles.
  - Operational capacity, staffing levels, or truck availability affecting how many vehicles can be booted or towed.
  - Evaluations of enforcement activity based on volume or output.

#### 4. Interdepartmental Correspondence

- Any correspondence between the Treasurer's Office and:
  - The Streets Department or Division of Towing
  - The St. Louis Metropolitan Police Department
- That relates to:
  - The Parking Scofflaw File
  - Booting or towing eligibility
  - Enforcement coordination
  - Daily or periodic towing volume
  - Operational or revenue impacts

#### 5. Contractors and Tow Providers

- Records identifying contracted tow providers used for towing scofflaw vehicles.
- Any written guidance, expectations, or communications provided to contractors regarding towing volume, prioritization, or eligibility.

**Timeframe:**

**January 1, 2024 through January 26, 2026.**

If responsive records exist in electronic format, I request that they be provided electronically.

If you determine that no responsive records exist for any portion of this request, please confirm that determination in writing.

If any portion of the requested records is withheld or redacted, please provide the non-exempt portions and cite the specific statutory basis for each denial or redaction, as required by § 610.023.3, RSMo.

If fees are anticipated to exceed \$50, please provide a cost estimate in advance. I request that fees be waived or reduced in the public interest, as these records concern the exercise of governmental enforcement authority over private property.

Please respond within the time required by law.

Sincerely,

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**MARK MAXWELL**

Political Editor



1000 Market Street, St. Louis, MO 63101 | [ksdk.com](http://ksdk.com)

E: [MMaxwell@KSDK.com](mailto:MMaxwell@KSDK.com) | P. 219-677-4476 | **Social Media:** @MarkMaxwellTV

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